

Public Health (Animals and Birds) (Trading and Breeding) Regulations
Cap. 139B

This is a list of conditions which will generally be applied to an individual's exemption from holding an animal trader licence under Regulation 5A(3)(a) of Cap. 139B. The list is provided for information only and the exact conditions which apply to an exemption will be notified to exemptees along with the Letter of Exemption.

General Conditions of Exemption for Individuals

1. You must inform this department immediately if there is any change in your address or phone number.
2. You shall display the exemption number on any advertisement, websites, or other forms of promotion for rehoming dogs.
3. Any rehoming or adoption fee charged shall be reasonable and based on recovery of costs involved in rehoming the animals. No administration or membership fee shall be charged to adopters.
4. You shall keep all proof of costs involved in rehoming the animals (such as veterinary fees, food, transport) and provide them to this department when requested.
5. You shall provide the adopter a receipt including the rehoming or adoption fee paid by the adopter and retain a copy.
6. You shall keep a record of all animals rehomed including the date acquired, source of the animal, approximate age, microchip number (for dogs), breed, summary of medical treatment provided and the cost incurred, date adopted/rehomed and the serial number of the receipt given to the adopter. All records shall be kept for at least two years.
7. You shall show this Letter of Exemption to an adopter or potential adopter of an animal on request.
8. This letter of exemption must not be displayed at any location in any physical or electronic format except at the address stated in this letter unless it is shown to the adopters by you, personally, in accordance with condition 7.

9. This exemption is not transferable to any parties (other individual or organisation) by any means. It must not be used in connection with the sell¹ or offer to sell any animal by any person other than the addressee of this letter who must conduct such transaction personally including the physical handover of the animal. (For the avoidance of doubt, any person other than the addressee who purports to conduct such animal transaction using this exemption is not covered by the exemption and may be liable to prosecution under the relevant provision of regulations.)

¹ Interpretation in Cap. 139B on *sell* is in relation to an animal or bird, includes transfer, or agree to transfer, ownership of the animal or bird to a person in consideration of entry by the person into another transaction. This includes genuine adoption which involves reasonable fee charging based on the recovery cost involved in rehoming the animals.